



FORWARD PLAN FOR THE PERIOD: 3 JUNE 2026 - 31 OCTOBER 2026

What is a Forward Plan?

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website

www.darlington.gov.uk.

What is a Key Decision?

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

What are the reasons that a report can be held in private?

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:–
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Who takes Key Decisions?

Under the Council's constitution, key decisions are taken by Cabinet.

Are only Key Decisions listed in the Forward Plan?

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

What does the Forward Plan tell me?

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

How to make representations

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

How and who do I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Olivia Hugill, Democratic Officer, Democratic Services, Resources and Governance, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 406444. Email: olivia.hugill@darlington.gov.uk.

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**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Adoption of a Supplementary Planning Document on Houses in Multiple Occupation Guidance

Brief Description

To seek approval to recommend to Council the adoption of a Supplementary Planning Document on Houses in Multiple Occupation Guidance

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Jun 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Adoption of Homes Strategy and Action Plan for the Borough

Brief Description

To seek approval to recommend to Council the adoption of a Homes Strategy and Action Plan for the Borough

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Decision Maker

Cabinet

Date of Decision

9 Jun 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Cityheart – East street development and the Stem Centre

Brief Description

Gateway approval to proceed with development at East Street

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt

Decision Maker

Cabinet

Date of Decision

9 Jun 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Chief Executive and Economic Growth

Wards Affected

Park East

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Crisis and Resilience Fund

Brief Description

To agree the deployment of a Government Grant

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Jun 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Delivery of new homes at Burtree Garden Village. Joint Venture Proposals. Site 1 (Cell LMO)

Brief Description

To approve the establishment of a Joint Venture Company to provide infrastructure , build and sell houses at Burtree Garden Village.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt

Decision Maker

Cabinet

Date of Decision

9 Jun 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Councillor Neil Johnson

Tel: 01325 406444 Neil.Johnson@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

Brinkburn and Faverdale

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Representation On Other Bodies 2026/27

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Jun 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Leader of the Council

Contact Officer/Report Author

Department

Resources and Governance

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Collection of Council Tax, Business Rates and Rent 2025/26

Brief Description

To advise on collection rates for Council Tax, Business Rates and Rent and to seek approval for the write-off of irrecoverable debts

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jul 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Climate Change Progress

Brief Description

(annual report July (with figures) / six month update January (no figures) - for the climate change action plan)

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jul 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Margaret Enstone, Sustainability and Climate Change Lead Officer
Margaret.Enstone@darlington.gov.uk

Department

Chief Executive and Economic Growth

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

CPC Action Plan

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jul 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Contact Officer/Report Author

Department

Resources and Governance

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Disabled Facilities Grant 2026-27

Brief Description

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Decision Maker

Cabinet

Date of Decision

13 Jul 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Adults Portfolio

Contact Officer/Report Author

Joss Harbron, Assistant Director - Adult Social Care
joss.harbron@darlington.gov.uk

Department

People

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Year End Performance Report - Quarter 4

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jul 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Contact Officer/Report Author

Lynne Davies, Strategy and Policy Manager

Lynne.davies@darlington.gov.uk

Department

Resources and Governance

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Approval of Victoria Embankment Conservation Area Appraisal

Brief Description

To seek approval to recommend to Council of adoption of a revised Conservation Area Appraisal for Victoria Embankment

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

Park East; Park West

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Approval of West End Conservation Area Appraisal

Brief Description

To seek approval to recommend to Council of adoption of a revised Conservation Area Appraisal for West End

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

Cockerton; College; Mowden; Park East; Park West; Pierremont

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Annual Review of the Investment Fund

Brief Description

To provide an update on the schemes and projects agreed by Cabinet to be being funded from the £50m investment fund

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Department

Resources and Governance

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Community Asset Transfer Policy

Brief Description

New policy outlining principles, process, and criteria for transfer of Council-owned property to community-led organisations, enabling them to deliver services and activities that benefit the local area

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Delivery of new homes at Burtree Garden Village. Joint Venture Proposals. Site 2. (Cell CH)

Brief Description

To approve the establishment of a Joint Venture Company to provide infrastructure , build and sell houses at Burtree Garden Village.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Executive Director - Economy and Public Protection

Department

Economy and Public Protection

Wards Affected

Brinkburn and Faverdale

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Land at Ingenium Parc and Morton Palms - Development Proposal

Brief Description

Report seeking approval for feasibility fees to be incurred , to submit a planning application to bring forward land for development

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio, Economy Portfolio

Contact Officer/Report Author

Guy Metcalfe, Head of Service for Asset Management and Investment
Guy.Metcalfe@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

Hurworth; Sadberge and Middleton St. George

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Playing Pitch and Built Facilities strategy

Brief Description

The Playing Pitch and Built Facilities strategy is a comprehensive approach to ensure that there are enough playing pitches and related facilities in the right place to meet the needs of Darlington now and in the future.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Project Position Statement and Capital Programme Monitoring - Quarter 1

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Rent Setting Policy

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Anthony Sandys, Assistant Director - Housing and Revenues
anthony.sandys@darlington.gov.uk

Department

Resources and Governance

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Strategic Asset Plan

Brief Description

Public document setting out the Asset Management strategy, policy and action plan 2024-2029

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Sep 2026

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
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